

Air Force Retraining Program

Air Force Retraining Program

- **These slides are intended for those Air Force members, currently serving, who are interested in retraining into the following AFSCs:**
 - **1C2X1 – CCT (Combat Control)**
 - **1C4X1 – TACP (Tactical Air Control Party)**
 - **1T0X1 – SERE (Survival, Evasion, Resistance, Escape)**
 - **1T2X1 – PJ (Pararescue)**
 - **1Z4X1 – SR (Special Reconnaissance)**
 - **3E8X1 – EOD (Explosive Ordnance Disposal)**

Air Force Retraining Program

Purpose of Retraining Program AFI 36-2626:

- The overall objective of the retraining program is to balance the enlisted career force across all Air Force Specialty Codes (AFSCs) and ensure sustainability of career fields.
- Retraining also provides a means to return disqualified airmen to a productive status.
- The program also allows a limited number of Airmen the opportunity to pursue other career paths within the Air Force.

Air Force Retraining Program

Two Air Force Retraining Programs:

- **First-Term Airman (FTA) Retraining Program (Airman Basic - Staff Sergeant)**
 - **4 Yr Enlistee Window - 35-43 months**
 - **6 Yr Enlistee Window- 59-67 months**

** If you are a SSgt, but have not reenlisted...you are a FTA **

- **NCO Retraining Program (NCORP)**
 - **Phase I=Voluntary / Phase II=Involuntary**

Have re-enlisted, no longer an FTA

*NOTE: Those wanting to submit a retraining package, please refer to the **Classification of Crossflow/Retraining Policy MFR** attached to this PDF.*

Air Force Retraining Program

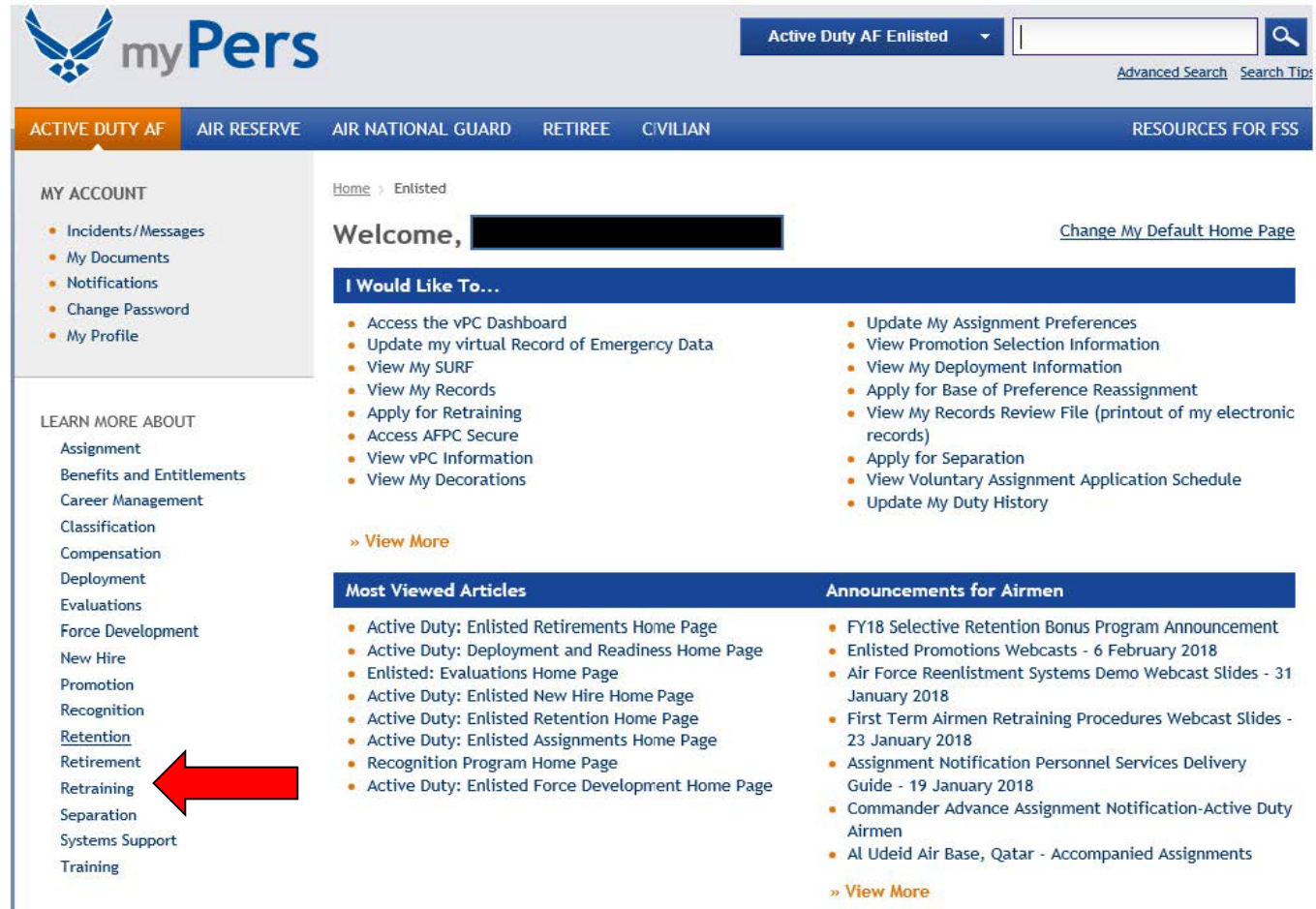
ASVAB Scores

If you do not meet the requirements in the AF Enlisted Classification Directory (AFECD)...you should take the Armed Forces Classification Test (AFCT) – Active Duty version of the ASVAB. Contact your base education center for scheduling.

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- Airmen are approved for FTA retraining via the FTA Board conducted the last duty day of every month.
- Each month the same prioritization is performed: however, there are always new applications each month.
- Applications not selected for approval will remain pending until the next month for a maximum of 3 months, providing retraining in-objectives are available. If no retraining in-objectives are available, pending applications will be disapproved.

Air Force Retraining Program



The screenshot displays the myPers website interface for an Active Duty AF Enlisted user. The top navigation bar includes the myPers logo, a user profile dropdown, and search options. The main navigation bar lists categories: ACTIVE DUTY AF, AIR RESERVE, AIR NATIONAL GUARD, RETIREE, CIVILIAN, and RESOURCES FOR FSS. The left sidebar contains a 'MY ACCOUNT' section with links for Incidents/Messages, My Documents, Notifications, Change Password, and My Profile. Below this is a 'LEARN MORE ABOUT' section with a list of topics: Assignment, Benefits and Entitlements, Career Management, Classification, Compensation, Deployment, Evaluations, Force Development, New Hire, Promotion, Recognition, Retraining, Retirement, Separation, Systems Support, and Training. A red arrow points to the 'Retraining' link. The main content area shows a 'Welcome' message, a 'I Would Like To...' section with links to various dashboard and record management options, and two columns of 'Most Viewed Articles' and 'Announcements for Airmen'.

ACTIVE DUTY AF AIR RESERVE AIR NATIONAL GUARD RETIREE CIVILIAN RESOURCES FOR FSS

myPers Active Duty AF Enlisted

Advanced Search Search Tips

Home > Enlisted

Welcome, [Redacted] [Change My Default Home Page](#)

I Would Like To...

- Access the vPC Dashboard
- Update my virtual Record of Emergency Data
- View My SURF
- View My Records
- Apply for Retraining
- Access AFPC Secure
- View vPC Information
- View My Decorations
- Update My Assignment Preferences
- View Promotion Selection Information
- View My Deployment Information
- Apply for Base of Preference Reassignment
- View My Records Review File (printout of my electronic records)
- Apply for Separation
- View Voluntary Assignment Application Schedule
- Update My Duty History

[» View More](#)

Most Viewed Articles

- Active Duty: Enlisted Retirements Home Page
- Active Duty: Deployment and Readiness Home Page
- Enlisted: Evaluations Home Page
- Active Duty: Enlisted New Hire Home Page
- Active Duty: Enlisted Retention Home Page
- Active Duty: Enlisted Assignments Home Page
- Recognition Program Home Page
- Active Duty: Enlisted Force Development Home Page

Announcements for Airmen

- FY18 Selective Retention Bonus Program Announcement
- Enlisted Promotions Webcasts - 6 February 2018
- Air Force Reenlistment Systems Demo Webcast Slides - 31 January 2018
- First Term Airmen Retraining Procedures Webcast Slides - 23 January 2018
- Assignment Notification Personnel Services Delivery Guide - 19 January 2018
- Commander Advance Assignment Notification-Active Duty Airmen
- Al Udeid Air Base, Qatar - Accompanied Assignments

[» View More](#)

Air Force Retraining Program

MY ACCOUNT

- Incidents/Messages
- My Documents
- Notifications
- Change Password
- My Profile

LEARN MORE ABOUT

- Assignment
- Benefits and Entitlements
- Career Management
- Classification
- Compensation
- Deployment
- Evaluations
- Force Development
- New Hire
- Promotion
- Recognition
- Retention
- Retirement
- **Retraining**
- Separation
- Systems Support
- Training

[Home](#) > [Enlisted](#) > [Retraining](#)

Retraining

Applicable to: Active Duty

Welcome to the Active Duty Enlisted Retraining home page. This page will give active-duty enlisted members critical information about the Career Airman Reenlistment Reservation System, the Non Commissioned Officer Retraining Program (NCORP), and information on how to submit a retraining package, as well as links to other resources related to retraining.

- [2018 Air Force Enlisted Remotely Piloted Aircraft Pilot Selection Board](#)
- [Humanitarian/Exceptional Family Member Program Retraining](#)
- [First Term Airmen Retraining](#)
- [Security Forces Combat Arms and Military Working Dog Retraining Policy](#)
- [Selective Reenlistment Bonus Factor Considered for Involuntary Retraining](#)
- [Enlisted Air Force Specialty Code Disqualified Airmen Retraining Program](#)
- [Exception to Policy Retraining](#)
- [NCORP Phase I and II](#)
- [Aircraft Maintenance Retraining Exception to Policy \(ETP\) Requests](#)
- [First Term Applying for Retraining While Requesting For A Career Job Reservation](#)
- [FY18 Noncommissioned Officer Retraining Program Slides](#)

Tools

- [Apply for Retraining](#)
- [Retraining Shortfall Requirements List](#)
- [Voluntary Retraining Medical Clearance in a Deployed Location](#)
- [On-line Retraining Advisory](#)
- [Retraining AFSC Advisory Notes](#)
- [Air Force Work Interest Navigator](#)



Air Force Retraining Program

RETRAINING

- **Introduction**

[FTA Eligibility](#)

[NCORP Eligibility](#)

[Disqualified Airman Policy and Procedures](#)

[Retraining Advisory](#)

[Sample Physical Letter](#)

[Sample Interview Letter](#)

[Request for Retraining](#)

[Glossary](#)

Step One - Eligibility

- Are you eligible to retrain?
- Review the automatic Disqualifying Factors located in [AFI 36-2626](#), *Airman Retraining Program*, Chapter 4 and review retainability requirements in [Table 4.1](#).

Step Two - Online myPers Retraining Advisory and Retraining Advisory Notes

Review [Online myPers Retraining Advisory and Retraining Advisory Notes](#) to identify Air Force Specialty Codes (AFSC) you may be interested in. It provides specific guidelines and special or unique requirements for each AFSC. Review the advisory notes for both retraining IN and OUT AFSCs prior to submitting an application. Applicant must check these notes closely to avoid delays in the application process. Applying for retraining in AFSCs for which there are no quotas on the retraining advisory does not result in a new quota being added to the advisory.

OBJ IN: AFSCs where the AF has determined shortages exists.

- Airmen use these AFSCs to determine their preferences when applying for retraining

OBJ OUT: AFSCs the AF determined are sufficiently robust to allow Airmen to retrain into other AFSCs

- Your CAFSC MUST be listed and have available quotas

Exception: Does not apply to the First Term Airmen (FTA) Retraining Program.

Step Three - Air Force Enlisted Classification Directory

Review [Air Force Enlisted Classification Directory](#), for the description and entry requirements of the desired AFSC (Section II) prior to applying for retraining. Note: To be eligible for retraining you must meet the minimum Mechanical, Administrative, General, or Electronic (MAGE) aptitude scores, derived from the ASVAB, for the desired AFSC(s) listed in Attachment 4.

Step Four - Apply for Retraining

If you have reviewed and understand the eligibility requirements, select the "Request for Retraining" link below to initiate your retraining request. **NOTE:** The system will notify your commander that you have submitted an application and give your commander instructions on how to report any changes that might render you ineligible to retrain. The myPers - Total Force Service Center will submit your completed application to the Air Force Personnel Center Retraining Office for final decision and you will be notified on the results of your application.

- [Request for Retraining](#)



If you require assistance or do not understand the available options, please [Email Us](#).

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This is the date of the update you are reviewing

Retraining Advisory

01-DEC-2015

• Required

Ensure you are looking at the right column for your purpose.

Retraining Advisory

Instructions: The listing below displays the current retraining "IN" and retraining "OUT" quotas. First Term Airmen (FTA) who desire to apply for retraining and are in their eligibility window will look at the available quotas in the "FTA" columns. All other members must use the column with their grade or if selected for promotion, their projected grade.

A brief explanation of each column will be displayed as you mouse-over the column headings. Please refer to the Air Force Enlisted Classifications Directory (AFECD) for AFSC description within the myPers search engine. Please click on the Advisory Notes link below to see a list of all advisory notes and a description of the code.

REFRESH ADVISORY

FY	TYPE	AFSC	FTA	SSGT	TSGT	MSGT	SMSGT	ADVISORY NOTES	OS IMBALANCE
2016	OBJ IN	-1A011	0	0	11	19	0	134	
2016	OBJ IN	-1A111	7	14	15	10	0	424 916 416	
2016	OBJ IN	-1A611	8	4	1	0	0		
2016	OBJ IN	-1A811	7	0	0	0	0	416	
2016	OBJ IN	-1A812	7	6	4	0	0	424	
2016	OBJ IN	-1B411	0	15	0	0	0	503 424	
2016	OBJ IN	-1C012	3	0	0	0	0	416	
2016	OBJ IN	-1C211	21	10	0	0	0	461 278 418 416	
2016	OBJ IN	-1C311	0	69	0	0	0	134	
2016	OBJ IN	-1C511	16	8	5	0	0		
2016	OBJ IN	-1C611	1	0	0	0	0	416	
2016	OBJ IN	-1C711	0	0	6	0	0	134	

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2016	OBJ IN	-4J012A	0	1	0	0	0	144 134	
2016	OBJ IN	-4N051C	12	40	3	0	0	917 504 151	
2016	OBJ IN	-4N051F	82	50	1	0	0	151	
2016	OBJ IN	-4N111B	2	0	0	0	0	134 146	
2016	OBJ IN	-4N111C	7	8	0	0	0	146 134	
2016	OBJ IN	-4N111D	5	0	0	0	0	146 134	
2016	OBJ IN	-4R011A	3	2	0	0	0	134 202	
2016	OBJ IN	-4R011B	11	8	0	0	0	202	
2016	OBJ IN	-4R011C	0	1	0	0	0	4G1 134 202	
2016	OBJ IN	-4T011	1	0	0	0	0	4G1 550	N
2016	OBJ IN	-5J011	18	0	12	0	0	424	
2016	OBJ IN	-5R011	17	0	0	0	0	590 416	
2016	OBJ IN	-6C011	8	0	0	0	0	416	
2016	OBJ IN	-6F011	0	15	0	0	0	134	
2016	OBJ IN	-9S100	0	4	5	0	0	416 902 537 504	
2016	OBJ OUT	-1N111	0	0	1	0	0	4G1	N
2016	OBJ OUT	-1N111A	0	8	38	8	0	416 424	
2016	OBJ OUT	-2T311	0	1	0	0	0		N
2016	OBJ OUT	-2T312C	0	11	0	0	0		
2016	OBJ OUT	-2T370	0	0	40	0	0		
2016	OBJ OUT	-3E011	0	9	0	0	0		

Click on the note number and it will tell you what it is or at the bottom of the sheet you can look at all of the notes on a separate page.

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2016	OBJ OUT	-3E211	0	27	47	0	0		
2016	OBJ OUT	-3E311	0	0	5	0	0		
2016	OBJ OUT	-3N111	0	1	0	0	0	5M3 550	
2016	OBJ OUT	-3N111G	0	1	0	0	0		N
2016	OBJ OUT	-4H011	0	10	0	0	0		
2016	OBJ OUT	-4J012	0	1	0	0	0	110	
2016	OBJ OUT	-4N011	0	90	2	0	0	416 111	
2016	OBJ OUT	-4N111	0	13	0	0	0	416 108	
2016	OBJ OUT	-4R011	0	11	0	0	0	105	

[ADVISORY NOTES](#)

[PRINT](#)

Click on this to get the full listing of notes that are listed in the Advisory Notes column.

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Best Advice for those retraining....DO YOUR RESEARCH!

**Before retraining, review: <http://oa.aetc.af.mil>
Occupational Analysis Division**

**Breaks down each AFSC with the following info:
Job Satisfaction, Retention, Training, Home station vs.
deployment, etc.**

Another Option is to talk with an Airman currently doing the job!

If you are accepted to retrain ENSURE you make monthly entries into your myPers retraining application. If you fail to do so your case could be closed and your opportunity could be LOST!